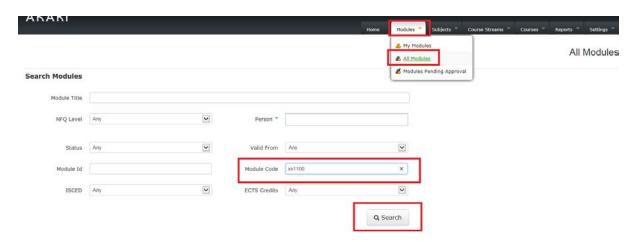# Coding Convention for New Modules on Akari (Curriculum Management) for

Academic Year 2015_16 onwards

When a Final Approver in a College Office is allocating a code to a new module this is the coding convention that should be followed (see table below for examples):

- <2-letter module prefix><year number>+ 3 more digits – XX1100, XX1101 etc..
- The block of numbers from X000 – X099 are "reserved", in that they should not be used at all for regular modules, **they are reserved for subjects only**.
- Please note that all existing modules codes will remain the same and do not need to be updated.
- Please ensure that when you are choosing a module code that it does not already exist.
- On Akari you can search any proposed module code as follows;
  Modules / All Modules /Enter proposed code in Module Code Field i.e. XX1100 / Click on Search

	Restriction	Example(s)
Modules	2 or 3 "letter(s)" and 4 number(s)" NB – No suffixes allowed .ie. EN1199.I *The block of numbers from X000 – X099 are "reserved", in that they should not be used at all for regular modules, **they are reserved for subjects only***.	EN1199 or BME1199
Externally Hosted Modules	2 or 3 letter(s) and 10 other characters or number combinations Where modules have a module level on Akari of Externally Hosted Modules please restrict the entry as above	TCD_PHAR40090 UCD_BIOL 40300 UCC_MG6704

		UL_ME6062

- If the code does not exist the search will find 0 records found, you can use that proposed code.
- Important Note:

  The Search mechanism on Akari does not search for modules which are in DRAFT.

  If a module is GIVEN FULL APPROVAL and the code allocated is a duplicate the system will report a duplicate code error at which time another Module Code should be allocated before the full approval will be set.

Search Results

Search Again

0 records found

- If the code DOES exist you **cannot** use it, try the next proposed code and search………..

Search Results

Search Again

1 records found

ID	Module Code
241	AR1101