

Coding Convention for New Courses, Streams and Course Instances on Akari (Curriculum Management) for Academic Year 2015_16 onwards

When a Final Approver in a College Office is allocating a code to a new Course, Stream and Instance this is the coding convention that should be followed (see table below for examples):

- **Course** = 3 alphabetic (characters) - **BAX**
- **Course Stream** = 3 alphabetic (characters) and one numerical value for the stream, generally '1' for full time and '2' for part time streams -
For example BAX1 (full time) BAX2 (part time)
- **Course Instance** = Numerical value equal to the year of course, 3 alphabetic (characters) and stream number numerical value - **1BAX1**

Please ensure that when you are choosing a course code that it does not already exist.

On Akari you can search any proposed course codes as follows;

Course / All Courses /Enter proposed 3 alphabetic (characters) of your choice / Click on Search

The screenshot shows the Akari Curriculum Management interface. At the top, there is a navigation bar with 'All Courses' highlighted in red. Below this, the 'Search Courses' section is visible. It includes input fields for 'Course Title', 'Course ID', and 'Course Code'. The 'Course Code' field contains 'xxx' and is highlighted in red. A 'Search' button is also highlighted in red.

	Restriction	Example(s)
Course	3 "letter(s)" NB – No suffixes allowed .ie. EN1199.1	BAE
Course Stream	3 "letter(s)" and 1 number NB – No suffixes allowed	BAE1, BAE2
Course Instance	1 number (Year of Course) and 3 "letter(s)" and 1 number NB – No suffixes allowed	1BAE1, 1BAE2

If the code does not exist the search will find 0 records found, you can use that proposed code.

Important Note:

The Search mechanism on Akari does not search for modules which are in DRAFT.

If a New Course or Stream is GIVEN FULL APPROVAL by a Final Approver in a College Office and the code allocated has a duplicate, the system will report a duplicate code error at which time another Course or/and Stream should be allocated before the full approval will be set.

Search Results

[Search Again](#)


0 records found

If the code DOES exist you **cannot** use it, try the next proposed code and search.....

Search Results

[Search Again](#)

1 records found

D	Code	Course
576	BAE	 Bachelor of Arts (with English, History, Soc & Pol & French)