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# School Of Law - Information for Students on Requesting References

## Guide for law students requesting references

* Ask the lecturer if you can use his/her name as a referee.
* Notice requirement: three weeks notice is required unless there are exceptional circumstances where a more immediate response is required.
* You must provide a current CV, photograph and transcript of your results.
* The lecturer will need some information on the type of course/job in order to tailor the reference.
* Where more than one reference is being sought from the School of Law the student must inform each of the lecturers involved.

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