**Employee Reference Form**

The purpose of this form is to verify that the applicant was employed, and the nature of the employment. This information is required to support a claim for additional points in gaining entry to the Professional Master of Education in the University of Galway.

The applicant should complete the form in as much detail as possible. On completion and signed, please upload it to the University of Galway Applications system.

The employer should check that the information is accurate, and verify by signing and endorsing with an official stamp.

|  |  |
| --- | --- |
| Applicants name |  |
| Applicants address |  |
| Application number |  |

|  |  |
| --- | --- |
| Employer name |  |
| Employer address |  |
| Nature of employment |  |
| Please be as specific as possible, highlighting how this employment is relevant to your degree and/or to working with young people |  |
| Full time or part time | Full time  Part time |
| Start and end dates | Start \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  End \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Was this paid employment? | Yes No |

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Official Stamp