



## **School of Nursing & Midwifery Advanced Transfer regulations**

Regulations for the advanced transfer admission of applicants to 2<sup>nd</sup> / 3<sup>rd</sup> year of the Bachelor of Nursing Science / Bachelor of Midwifery Science programmes *are eligible for those seeking to transfer from third level institutions within Ireland only*. Those seeking to transfer from third level institutions outside of Ireland will not be considered for admission. Applicants are advised not to apply if they do not meet this requirement, as the application fee is non-refundable.

**APPLICATION:** Application must be made online via the Undergraduate Admissions website: <http://www.nuigalway.ie/undergrad-admissions/non-schoolleavers/externaltransfer/>.

The following documents must be uploaded to support your application:

1. **Certified Evidence of Clinical Placements already completed.** Please include the type of placement and its duration.
2. **Certified record of student's attendance** including time absent from either theoretical instruction or clinical practice.
3. A copy of **curriculum details of the current programme** you have studied to date, outlining learning outcomes, course content and assessment methods.
4. **A letter from the student's head of nursing/faculty** indicating that there is no pending issues which would militate against a transfer in the event of a transfer being approved by this college.
5. Evidence of **Medical Clearance from Occupational Health Department** along with record of vaccinations.
6. **Certified copy of results** obtained by you in the **Leaving Certificate** and/or Matriculation Examination or grade received in the mature applicant exam **or** Certified copies of equivalent Second Level qualifications.
7. **Personal statement** - academic history and grounds for application.
8. **Proof of Identity** - photocopy of Passport, Drivers Licence or Birth Certificate.
9. **Transcripts** - certified evidence of First/Second Year and any other University Examination results already completed (University of Galway will not seek confirmation of results on your behalf).
10. If English is not your first language, evidence of **English language proficiency** (taken within the last two years) is required. See pages 8-10 of the [Guidelines for EU Entry Requirements](#) for accepted qualifications.

Also required is a certified English translation (provided by an official translation service) of your second level exam results and your third level transcripts should they not be in English.

11. Garda Vetting (**NB:** GV is not required for application, only if accepted on the programme).

Any omission of the above will render the application ineligible. Only examination results submitted by the closing date (i.e. Semester II) will be considered. Repeat results (Autumn) **will not** be considered.

***ADMISSION:***

Acknowledgement of an application contains no implication of acceptance as a student. Each application is dealt with on its own merits. The number of transfer opportunities available in any year are very limited.

Decisions whether or not to offer places on Nursing and Midwifery courses will not be made until the third week in August and feedback on your application will not be available before then.

***CLOSING DATE:***

The closing date for submission of your online application is **14<sup>th</sup> July.**

***TRANSFER CONDITIONS:***

- Each application is dealt with on its merits.
- Requirements include one completed University year.
- Performance in school examinations is evaluated.
- Academic performance in First/Second University examinations is of particular importance.
- The decisions of the University on each application are based on the academic standing of the applicant, in both their school leaving examinations and their First/Second University year.
- Personal circumstances will be considered.

***PROCEDURES:***

- Apply online via the Undergraduate Admissions Office website before **14<sup>th</sup> July.**
- Upload documents listed 1 – 11 as outlined above.